

Constitution of The Boeing Employees Everett Gun Club

PREAMBLE: We the members of the Boeing Employees' Everett Gun Club do organize for mutual recreation in promoting and enjoying the safe, responsible, lawful ownership and use of firearms.

ARTICLE I NAME AND AFFILIATION

- Section 1 The CLUB shall be known as the Boeing Employees Everett Gun Club, or EGC.
- Section 2 The Boeing Employees Everett Gun Club shall be an affiliate of the National Rifle Association and the Civilian Marksmanship Program (CMP). Affiliation is accomplished by formal application and payment of a recurring fee to those organizations.

ARTICLE II CLUB STANDARD OPERATING PROCEEDURE

- Section 1 Club operating practices and procedures not specified in the constitution shall be in the club standard operating procedure document that will be on file with the club secretary.
- Section 2 The club standard operating procedure shall be revised at the club Executive Board's discretion and all revisions require a 2/3 majority vote by the board. The quorum requirement in Article VII Section 3 shall apply.

ARTICLE III MEMBERSHIP POLICY, PERMITTED MEMBERS, MEMBERSHIP REQUIREMENTS, MEMBER VOTING ELIGIBILITY AND MEMBERSHIP DUES

- Section 1 Membership Policy

Membership shall be open to the following without regard to race, color, age, religion, national origin, gender, sexual orientation, gender identity, or veteran status. Physical or mental disabilities shall not exempt membership; however, any member afflicted with any of these disabilities may be excluded from participation in any club firearm activity or firearm event based solely upon the judgment of the Range Safety Officer for the event. Membership shall be required for participation in any club event. Guests may attend regular club meetings, and may participate in club

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events, when in compliance with the guest rules as established by Recreational Services.

Section 2 Permitted Members

- a. Boeing employees and retirees. Only members in this category shall be eligible to be a club officer or chairperson of a major committee.
- b. Boeing employee's or retiree's spouse, domestic partners and eligible dependent children and as defined by The Boeing Company's policies.
- c. Government, customer, vendor and contract personnel stationed at or exclusively serving The Boeing Company, their spouse and dependents.
- d. Associate member are permitted under policies established by the Enterprise Recreation Services. See the Enterprise Recreation web site for specific information related to this type of membership. Associate members shall not hold an office and shall not be eligible to vote.
- e. Certain limitations may be imposed by the company on participation for other than company employees based on available staff, facilities and budgets.
- f. Membership shall be prohibited to any person who is not permitted to own or possess firearms in accordance with local, state and federal laws.

Section 3 Membership Requirements:

- a. Annually complete and sign the current EGC membership application which includes the Enterprise Recreation-approved release and indemnity form.
- b. Remits the current fees/dues with the completed, signed membership form above to the club treasurer.

Section 4 Member Voting Eligibility

- a. To be eligible to vote, a member shall
 - 1) Meet EGC membership requirements.
 - 2) Not be an associate member
 - 3) Be a National Rifle Association Member in good standing at the time of the vote

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- b. Member voting eligibility may be verified by using a current club roster as maintained by the club secretary and/or the member's presentation of a valid NRA membership card.

Section 5 Membership Dues

- a. Shall be paid annually.
- b. Shall be due January 1st of each calendar year.
- c. Shall NOT be prorated on a part year basis.
- d. May be revised at the Executive Board's discretion.

ARTICLE IV OFFICERS AND OFFICER DUTIES

Section 1 The officers of the Boeing Employee Everett Gun Club shall consist of a

- a. President, who shall be a Boeing Employee or Retiree.
- b. Vice President, who shall be a Boeing Employee or Retiree.
- c. Secretary, who shall be a Boeing Employee or Retiree.
- d. Treasurer, who shall be a Boeing Employee.

Section 2 EGC officers and the Executive Board Chairpersons shall jointly and individually ensure that the provisions of this Constitution are carried out.

Section 3 President shall

- a. Preside over all meetings.
- b. Be the chairperson of the Executive Board.
- c. Perform the duties of the Vice President in their absence.
- d. Review the club bank statement with the club treasurer monthly.
- e. Attend all meetings called by the Enterprise Recreation Council.
- f. Perform other duties specified for the president in the club standard operating procedure.

Section 4 Vice President shall

- a. Oversee and coordinate the efforts of all major committees.
- b. Perform the duties of the President in their absence.
- c. Attend all meetings called by the Enterprise Recreation Council.

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- d. Not later than March annually, work with the Treasurer to prepare and present for the Executive Board's approval a budget for club activities and property acquisitions.
- e. Perform other duties specified for the vice president in the club standard operating procedure.

Section 5 Secretary shall

- a. Keep minutes of all club executive board and other club business meetings.
- b. Maintain the club membership roster, with assistance from the Treasurer.
- c. Maintain an associate member waiting list when required.
- d. Notify members of all EGC meetings by email at least 2 business days prior to the meeting date and 5 business days for business meetings.
- e. Perform other duties specified for the secretary in the club standard operating procedure.

Section 6 Treasurer shall

- a. NOT disburse club funds not budgeted without 5 current Executive Board Members voting unanimously to approve the disbursement.
- b. Be responsible and keep an accurate account of all financial transactions of the club.
- c. Adhere to the financial guidelines and policies as prescribed by Enterprise Recreation.
- d. Assist the Secretary in keeping the club membership roster current.
- e. Perform other duties specified for the treasurer in the club standard operating procedure.

ARTICLE V ELECTION OF OFFICERS

Section 1 The offices of President, Vice President, Secretary, and Treasurer shall be voted upon at the first regular meeting in December. The new officers shall take office January 1st the following year.

Section 2 Nomination for officers of the organization shall be made by a 3 person Nominating Committee selected by the Executive Board. Other nominations may be made by any member from the floor during the October or November meetings. The list of nominations for officers shall be presented at regular meeting in November. Should there be no

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nomination for one or more position, the Nominating Committee shall designate a nominee.

- Section 3 All candidates for officer positions shall
- a. Be a Boeing employee or retiree.
 - b. Be current EGC members.
 - c. Be current members of the National Rifle Association.
 - d. The candidates for Treasurer shall have the additional requirement of being a current/active Boeing employee.
 - e. Associate members shall not hold any officer position or major committee chairperson position.
- Section 4 No person is eligible to hold more than one elective office at a time or to be retained in the same office for more than two successive terms, including part-year terms.
- Section 5 Only one member of a family is eligible to hold a club office or a committee position at any time unless, due to shortage of volunteers, it is needed to fill all the offices and committee positions.
- Section 6 All elections shall be by secret ballot.
- Section 7 Ballots shall be tallied by the Event Committee.
- Section 8 Office vacancies shall be filled within 60 days of vacancy either by appointment by the Executive Board or by special election. The term of office in such cases shall be until the subsequently elected replacement assumes office after the next regular election.
- Section 9 No EGC officer shall receive any salary or wages by reason of office.

ARTICLE VI COMMITTEES AND BOARDS

- Section 1 EGC shall have an Executive Board and 3 major committees.
- Section 2 The three major committees shall be: Event, Information, and Safety/ Training.
- a. The Event Committee shall arrange for any EGC events separate from regular EGC meetings and may recommend and arrange for programs/presentations or events at a regular meetings. All such events shall be approved by the Executive Committee and publicized to EGC membership.
 - b. The Information Committee shall inform EGC members of Club business, schedules, and events, and of legislation and activities of interest firearms owners. It shall coordinate with other firearms-related clubs within and external to Boeing It shall be responsible for the web site containing EGC information.

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- c. The Safety and Training Committee shall ensure that appropriate firearm-safety procedures are followed at all EGC activities, and it shall supervise all training classes offered by EGC. Members of this committee should be certified NRA Instructors.

Section 3 Committee Structure

- a. Each major committee shall consist of a committee chairperson and at least one other member nominated by the chairperson and approved by the Executive Board.
- b. Each committee chairperson shall be a member of EGC, be a Boeing employee or retiree.
- c. Committee members other than the chairperson may be an associate member.
- d. A committee shall not include more than one family member.

Section 4 Executive Board

- a. The President, Vice President, Secretary, Treasurer, and all major committee chairpersons (7 persons total) defined in Article VI, Section 2 shall constitute the Executive Board.
- b. The Executive Board shall determine all revisions to the club standard operating procedure, expenditures, promotion of activities, appointment and removal of committee chairpersons, and the general governance of the organization.
- c. The Executive Board shall announce their appointment of chairpersons for major committees at the first regular meeting in February.

ARTICLE VII MEETINGS and QUORUMS

Section 1 Meeting Types:

- a. Regular Club meetings:
 - 1. Shall be held per the schedule outlined in the Club Standard Operating Procedure.
 - 2. Regular meetings shall not be business meetings, unless the presiding officer declares at the beginning of the meeting that club business will be a part of the agenda.
 - 3. Shall be opened with the Pledge of Allegiance to the Flag of the United States of America, unless there is no flag present.

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b. Business meetings:

1. A meeting where members will be asked to vote shall be deemed to be a business meeting.
2. Executive Board meetings are business meetings and shall be conducted at the discretion of the board and not less than 6 times annually in the months of January, March, May, July, September, and November.
3. Special Club meetings called by the Executive Board. The membership shall be notified not less than 1 week in advance of the proposed special meeting by email and by a web page posting.
4. Meetings for recall of an officer or other executive board member are business meetings.
5. Regular Meetings held in October, November and December for nomination and election of officers are business meetings.

Section 2 Club Meetings may be conducted in general compliance with the latest available publication of Roberts Rules for Order.

Section 3 Quorum

- a. Club business meetings shall have a minimum of 10% of the eligible voting members present, (see Article III Section 4 for voting eligibility definition) to establish a quorum to conduct business. For example – the club has 100 eligible voting members (100 x 10% = 10 eligible voting members must be present for business meeting quorum).
- b. Executive Board meetings shall have 5 board members present as a quorum to conduct an Executive Board meeting.

ARTICLE VIII PROPERTY

Section 1 Property acquired by EGC, including any property purchased with EGC funds, shall not be considered property of any individual member or group of members, but shall be property of EGC.

Section 2 Use and storage of EGC property shall be subject to the discretion of the club Executive Board.

Section 3 If EGC should disband, all EGC physical property shall be dispositioned at the direction of the Executive Board. Monies remaining in the treasury shall be transferred to another Boeing club with the same interests listed

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in the EGC preamble or shall be donated to a NRA foundation fund as designated by the Executive Board. All assets are to be disposed by the Executive Board within 20 business days of the date of disbanding.

ARTICLE IX AMENDMENTS

- Section 1 Proposals to amend the club constitution shall be made in writing and submitted to the club secretary for action per the club standard operating procedure.
- Section 2 All proposed amendments to this constitution and bylaws shall be submitted to Recreation Services and given approval before a member vote may be taken.
- Section 3 Upon receipt of Recreation's approval, the secretary shall provide written notice of the proposed amendment to EGC membership at least 3 weeks prior to the meeting at which the amendment is to be voted upon.
- Section 4 The meeting to enact an amendment shall be a business meeting and the quorum rule in (Article VII Section 3) shall apply.
- Section 5 Having established a business meeting quorum, 2/3's of the voting members present, at the meeting called for enactment, shall have voted YES for a proposed amendment to be adopted. (Example: Club has 100 eligible voting members. 10 must be present to establish a quorum and 7 must vote YES for the amendment to be enacted).

Original Approved by Membership: March 18, 1998 Paul Denzel, President

Revision B Approved by Membership: May 14, 2008 Robert W. Angwin, Secretary

Revision C Approved by Membership: Sept 11, 2013 Gregory A. Conine, Secretary

Submitted by:

Fred Crary
Secretary,
Boeing Employees Everett Gun Club